

HACSA 2. b.

## HACSA MEMORANDUM

**TO:** HACSA Board of Commissioners

**FROM:** Larry Abel, Deputy Director

**AGENDA ITEM TITLE:** ORDER/In the Matter of Granting a Sabbatical Personal Leave to the HACSA Executive Director

**AGENDA DATE:** December 5, 2007

### I. MOTION

IT IS MOVED THAT THE ORDER BE APPROVED GRANTING A SABBATICAL PERSONAL LEAVE TO THE HACSA EXECUTIVE DIRECTOR.

### II. ISSUE

The HACSA Executive Director has requested a sabbatical personal leave.

### III. DISCUSSION

#### A. Background/Analysis

In the past the Agency has granted sabbatical personal leaves (from three to five months) to long-term employees. Chris Todis has been employed by HACSA for twenty-eight years and has been its Executive Director for nineteen years. His service to the Agency and the community has been commendable. Mr. Todis has requested a sabbatical personal leave beginning February 1, 2008 and ending June 25, 2008.

The Agency's ability to function satisfactorily during the sabbatical leave is the primary consideration before granting the leave. In this case the Deputy Director and Administrative Services Director would provide the necessary coverage during Mr. Todis' absence.